EXCEPTIONAL INNOVATIONS ORDERING INFORMATION

Payment Information

- Exceptional Innovations accepts checks, money orders, and purchase orders. Credit cards—VISA, MasterCard, and Discover—are accepted only on our secure website at **www.exinn.net**.
- Orders from individuals must be prepaid.
- **Purchase orders** from institutions and businesses must be on official purchase order forms. These may be sent to the address below, emailed to info@exinn.net or faxed to 703-435-2656.
- **International orders:** Payment must be in U.S. funds and made payable on a U.S. bank.
- Make checks and purchase orders payable to Exceptional Innovations.
- **Send orders to:**

  Exceptional Innovations
  P.O. Box 3853
  Reston VA 20195
- All eBooks must be ordered online and a working email provided.
- A $25 fee will be charged on all returned checks.
- **Sales Tax:** Virginia and Michigan residents please add appropriate sales tax. If you are a tax exempt organization, please include appropriate documentation.
- **Special Discounts:** Please note that when ordering by credit card, special discounts may not be available.
- **Returns:** All returns must be pre-authorized. There is a 15% restocking fee on returned items and they must be in resalable condition. The customer pays all shipping fees. In the event that an item is damaged in shipping, the customer will be asked to call (703-709-0136) or email us (info@exinn.net) for instructions on how to receive a no-cost replacement.
- **Questions?** Contact Exceptional Innovations at 703-709-0136 or info@exinn.net.

www.exinn.net

Item	Unit Price	Qty.	Total Price
Subtotal			$
Sales Tax (Virginia and Michigan residents add appropriate sales tax)			$
Shipping and handling (See information below.)			$
TOTAL DUE			$

Name: _____

Orgaization: _____

Street Address*: _____

_____

_____

Phone: _____ Email**: _____

*UPS requires a street address. Please, no post office boxes.
**Required for all eBooks

September 2010

Shipping Information

- Within U.S.: First item add $9.00; each additional item add $3.00.
- Outside U.S.: First item add $33.00; each additional item add $3.00.
- Orders will not be shipped without shipping included in payment.
- Please provide street address as our carriers do not deliver to P.O. boxes.

Note: Prices are subject to change without notice.

Send Prepaid orders to: Exceptional Innovations
P.O. Box 3853, Reston, VA 20195